



OAK HILL PTA

Oak Hill Elementary School PTA
3210 Kinross Circle
Oak Hill, VA 20171

Dear Parents,

The end of the school year is fast approaching! As your Room Parents, we are coordinating a class gift for our children's homeroom teacher. Participation in this class gift is voluntary. We understand that some families prefer to handle any gift giving on their own.

In addition, the PTA would like to recognize the efforts of Oak Hill's support staff with an end of year gift. We are assisting the PTA in collecting funds to purchase gift certificates for all support staff (music, PE, IA's, etc). Any contribution for support staff gifts is voluntary as well.

If you would like to participate in the class teacher gift and/or the support staff gifts, please send your contribution via the Friday folder. Place it in an envelope addressed to _____ by _____.

(Room Parent's Name c/o Child's Name)

(Date)

Along with your contribution, please specify how much is for the homeroom teacher and how much for support staff.

Thank you, in advance, for your contribution. Let's make their year again!

Sincerely,

Your Room Parents

(Room Parent and contact information)

(Room Parent and contact information)

Oak Hill Elementary
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www.oakhillpta.org